



Mid Sound Fisheries
Enhancement Group

Green Stormwater
Infrastructure Project
Manager
Position Announcement

Make a real difference in your community working for a successful nonprofit with lots of growth opportunity. Work both independently and as part of a team to build new programs and manage projects. Balance working in the field and working from your home/office.

We are looking for a self-starter that wants to help us address water quality and water flow impacts in high priority salmon streams in the Cedar-Sammamish (WRIA 8) and Green Duwamish (WRIA 9) watersheds. Mid Sound Fisheries Enhancement Group (MSFEG), a nonprofit, is hiring a green stormwater infrastructure (GSI) project manager to work with partners in King County to develop a new incentive program targeted at landowners in high priority salmon stream basins to install GSI practices that improve water quality and flow for salmon.

This is funded through a grant of Puget Sound National Estuary Program funds through the end of 2022. In this position you will work with partners to develop the program and to lead its implementation.

You are someone that wants to see a real difference made on the ground. You think strategically and are effective at building strong partnerships. You are as comfortable participating in a planning meeting with agency staff as you are leading a volunteer planting of a rain garden. You enjoy working with people whether through working with staff in our salmon recovery groups at WRIA 8 and WRIA 9, recruiting landowners to install green infrastructure on their property, or coordinating with city or county stormwater program staff. You are excited to be on the ground floor of developing Mid Sound's innovative program to integrate stormwater and salmon recovery work.

This position has significant opportunity for growth as you develop the program, gain experience, and help us bring in more funds to do work. The intention is for this program to continue beyond this current grant by securing additional funds from other granting agencies in the future.

If you would like to help us make a difference for salmon and our community, have expertise in developing and implementing green stormwater infrastructure projects and programs, and enjoy building partnerships with other organizations and landowners, send a letter of introduction and your resume to: jeanette@midsoundfisheries.org.

Position Title: Green Stormwater Infrastructure Project Manager

Supervised by: Executive Director

Full-Time: typically Monday-Friday, 40 hours per week, some evenings and weekends

Salary and Benefits: \$24 -\$30 per hour depending on experience. Benefits include vacation and holiday pay, retirement match, and health insurance.

Work Location: King County, in normal times work from office located at Magnuson Park in North Seattle but currently all staff are working from home to prevent the spread of the virus. Must also be able to conduct field work at sites when necessary.

Send Letter and Resume to: jeanette@midsoundfisheries.org

Deadline: Open until filled. Priority given to applications received by 8/31/20.

QUALIFICATIONS:

1. Minimum education: Bachelor's degree in related field;
2. 3+ years relevant work experience in green stormwater infrastructure projects, working with contractors, managing contracts, grant writing, and landowner/stakeholder outreach.
3. Ability to perform physical labor in all weather conditions and lifting up to 50 lbs.; and
4. Access to personal vehicle and ability to travel for work, sometimes in evenings or weekends (reimbursed for mileage at the current WA State rate).

DESIRED SKILLS AND KNOWLEDGE:

1. Knowledge of best practices for GSI, experience estimating costs for GSI installations, and familiarity with incentive programs for installation of GSI such as Rainwise and Kirkland Yard Smart Rain Rewards.
2. Understanding of the relationship between stormwater, water quality and water flow, and salmon habitat impacts of stormwater.
3. Understanding of salmon life history.
4. Proven leadership skills, ability to communicate clearly, and able to develop a collaborative working environment amongst staff, partners, community members and stakeholders;
5. Exceptional written and oral communication abilities;
6. Organized, self-motivated, and strong attention to detail;
7. Excellent problem-solving skills.
8. Comfortable working with people from diverse backgrounds;
9. Proficient in using computers to write reports and grant proposals, track data and budgets, use project management software, communicate with others through email or video conferencing, prepare and give presentations, and other tasks as needed;
10. Ability to develop and track project budgets and schedules.
11. Ability to work productively both alone and in teams. Can be self-directed but also effective at working collaboratively with others;

RESPONSIBILITIES:

The Green Stormwater Infrastructure Project Manager will develop and implement a new GSI incentive program focused on reducing stormwater impacts on priority salmon habitats in WRIA's 8 and 9 in King County. The manager will work with partners to identify target salmon stream basins for the incentive program, develop the suite of targeted incentives and types of GSI strategies, coordinate with the relevant jurisdiction stormwater staff, develop and implement a targeted communication and landowner recruitment campaign, and provide technical advice to landowners who will install projects either on their own or by hiring contractors. Current grant funding for this position is through the end of 2022. Beyond this time this position will be responsible for working with the Executive Director to seek and secure additional funds to continue this incentive program into the future.

Develop new green stormwater infrastructure incentive program

- Work with WRIA 8 and WRIA 9 salmon recovery technical/science experts to identify where installation of GSI could provide the greatest benefit for salmon recovery in each basin. Target priority salmon stocks and salmon streams.
- Work with local jurisdiction stormwater program staff in priority areas to ensure a collaborative approach in developing the incentive program where it intersects with their service area
- In consultation with other local incentive program staff, using any available market testing information, the grant budget, and expected deliverables, develop a list of allowed GSI types with an associated incentive payment scale for each type.
- Develop communication, outreach, and landowner recruitment strategies to find willing landowners in prioritized areas. Create necessary materials for implementation.
- Develop list of implementation resources for landowners including a potential contractors list or resources for how to install projects on their own.
- Develop minimum implementation standards for each GSI method.
- Work with Mid Sound's Operations Director to develop an efficient and accountable system for disbursement of incentive payments to landowners for the installation of GSI on their properties that meets the minimum implementation standards.

Implement and manage green infrastructure incentive program

- Implement communication and recruitment plan to find willing landowners in target basins.
- Assist landowners in selecting GSI methods that are appropriate to their property and address the salmon recovery objectives of the program.
- Provide technical advice to landowners when needed.

- Work with Operations Director to disburse payments to landowners when GSI practices have been installed and met the requirements of the program.
- Maintain regular communication and coordination on program progress with salmon recovery and stormwater partners.
- Track and manage program timeline consistent with grant deliverables in cooperation with the Executive Director. Ensure the project stays on schedule and within budget.
- Coordinate and attend technical or coordination meetings for projects as needed.
- Maintain good records for the project and its progress
- Prepare grant reporting to funding agencies, and work with Operations Director on billing submittal.
- Help organize community outreach/engagement events such as rain garden volunteer planting events to publicize the program and the need for these projects.

Other duties

- Assist in preparation and delivery of presentations to partner and community groups and provide content for newsletters.
- Assist other Mid Sound staff members on occasion when needed in the field or at an outreach event.
- Represent Mid Sound at assigned partner coordination meetings.
- Attend Board/Staff meetings, Strategic Planning retreats, and fundraising events.
- Keep accurate records of time and travel and submit paperwork such as timesheets and reimbursement requests in a timely manner.
- Other duties as may be required to meet team and organizational goals