



SHORE FRIENDLY KING COUNTY
REQUEST FOR QUALIFICATIONS
ON-CALL NEARSHORE TECHNICAL ASSISTANCE

INTRODUCTION

Mid Sound Fisheries Enhancement Group, as the lead sponsor of the King County Shore Friendly program, is requesting *statements of qualifications from consultants and technical experts for on-call assistance* with our goal of helping shoreline landowners manage risk and restoring habitat critical to salmon, Orcas and forage fish.*

Types of technical assistance include:

- coastal process & geologic site assessment, surveying the feasibility of armor removal or armor avoidance;
- engineering design for potential armor removal projects including conversion to soft shore alternatives;
- planning/designing for native revegetation;
- Permitting assistance
 - Nearshore Calculator
 - Critical Areas Report
 - Wetland Delineation
 - Other
- drainage assessments to reduce erosion impacts;
- online & in-person technical outreach with the community or individual landowners

Proposals must outline:

- Team qualifications & Resources
 - Capacity
 - Efficiency
 - Specialization
 - Professional network
- Related experience
- a proposed methodology for addressing Scope of Work (Attachment A)

Period of Performance: January 2026 through June 2027**.

Please find a copy of the complete RFQ, attached.

Properly formatted qualifications must be received by 11:59pm on Friday, April 10, 2026.

Submit proposals to: lisa@midsoundfisheries.org

Please see RFQ for the Timeline Table.



I. PROGRAM SUMMARY

RFQ: The King County Shore Friendly program is requesting statements of qualifications from consultants, technical experts, and revegetation restoration planner/designers for on-call assistance with the *Shore Friendly* program.*

Shore Friendly is focused on supporting private shoreline landowners with armor removal where feasible and helping landowners to avoid new armor installation with education, outreach & technical assistance.

The goal of *Shore Friendly* is to improve awareness of the negative impacts of shore armor on Puget Sound shorelines, and the value of restoring the natural sediment transport processes for both homeowner and habitat. Shore Friendly King County (SFKC) focuses on properties within King County, including properties along the western shoreline of the Puget Sound and Vashon Island. The Shore Friendly King County Collaborative (the Collaborative) is a strategic partnership of staff from King County, the King Conservation District, and Mid Sound Fisheries Enhancement Group (Mid Sound).

Overview:

Shore Friendly King County (SFKC) supports marine shoreline landowners with a phased team approach to outreach and education. Community workshops and beach walks offer landowners an accessible entry point for understanding the natural processes that maintain a healthy nearshore, and **engineer-supported answers** to the nagging technical questions that come with living in such a dynamic landscape. Moving from regional to individual property opportunities and constraints, the Collaborative provides interested landowners with a site visit to assess drainage, vegetation, erosion and shoreline armoring.

In low-risk scenarios, where the primary dwelling is set back sufficiently from an existing bulkhead, Shore Friendly King County offers landowners additional incentives to investigate armor removal. A free **follow-up site visit with a coastal geologist or engineer from the consultant team** can be scheduled to evaluate the structural justification for existing armor, given soils stability, erosion risk and local wave dynamics. **The consultant team will present landowners with a high-level feasibility study memo** as the primary deliverable for this task.

If a property meets eligibility criteria, this **high-level feasibility study may advance to design and permitting support for armor removal** by one of the consultants from the SFKC On-Call Consultant Roster (see IV: HOW WE'LL USE THIS ON-CALL ROSTER).

Shore Friendly King County is funded through the Washington Department of Fish and Wildlife Estuary Salmon Restoration Program and includes state and federal funds originating from the EPA's National Estuary Program.

The consultant(s), technical expert(s), landscape planner/designer(s) selected through this RFQ process will coordinate and work closely with the Shore Friendly King County/Mid Sound Project Manager to provide some or all of these services for the community and for eligible landowners.

II. INSTRUCTIONS FOR SUBMITTAL

FORMAT: Submission is to be organized into four discreet sections:

SECTION 1: Statement of Qualifications (max 3 pages)

1. Outline the Team members' specific areas of expertise/unique technical resources related to our regional Shoreline Master Programs and Alternatives to Bulkheads, including any or all of the following:
 - a. Nearshore coastal processes (shoreform, drift, fetch, etc);
 - a. Slope stability and soil composition assessment
 - b. Mechanics of beach erosion (armored v. natural)
 - c. Cumulative risk assessment
 - d. Native nearshore re-vegetation
 - e. Drainage management (low & high bluff shoreline parcels)
 - f. Managed retreat (resources/strategies)
 - g. Federal, State, Local permitting
 - h. Public Speaking
 - . Communicating complicated shoreline processes to landowners and non-technical experts in a workshop setting
 - i. Conflict Resolution
 - . Working with project-adjacent landowners
 - j. Other

2. Include brief assessment of your team's personpower to take on follow-up site visits, and capacity to turn around feasibility memoranda in a timely manner.

Note: *Submissions must detail the team's multi-disciplinary expertise across relevant fields. While a single firm need not provide every service in-house, preference will be given to teams that demonstrate the adaptability and robust professional networks required to (a) promote an ethic of voluntary stewardship and informed decision-making among waterfront landowners, and (b) deliver Shore Friendly projects that are socially viable, technically sound, permit-ready.*

SECTION 2: Relevant Experience (max 3 pages)

1. Outline at least three completed projects (references for which will be collected in Section 4) that demonstrate both project *diversity*, and *experience relevant* to Shore Friendly Technical Services.

Diversity might refer to site type & accessibility, status of adjacent land, landowner buy-in, etc. For example: *a low bank or high bank project, accessed via barge or by land, on private property with adjacent neighbor resistance, or adjacent to a city park or tribal land.*

Relevant experience includes any or all of following:

- a. Shore Friendly Follow-Up Site Visit (or other high level feasibility study/ report);
 - b. Designing shoreline armor removal and marine shoreline habitat restoration projects, residential setting preferred;
 - c. Designing armor removal projects that incorporate end protection for adjacent armor;
 - d. Developing multi-benefit restoration projects that incorporate native nearshore & upland revegetation planning, shoreline access requirements & homeowner priorities;
 - e. Communicating complicated shoreline processes to non-technical experts;
 - f. Working within budget and completing work within required time frames;
 - g. Preparing accurate cost estimates for construction of similar projects;
 - h. Supporting sponsor with permitting (ie: nearshore calculator, Critical Areas Report, Wetland Delineation, etc)
 - i. Coordinating construction oversight;
 - j. Planning for and adapting to project contingencies.
 - k. Other
2. Include brief narrative description of a challenge that was creatively addressed or an example of problem solving employed in one of these projects by your Team.
If this challenge represents a "lesson learned" that you will apply to future projects, explain.

SECTION 3: Methodology & Approach (max 3 pages)

1. Describe your general proposed approach for the tasks listed in "Attachment A"
2. Highlight ways the Team will leverage internal expertise to make technical concepts 1(a) - 1(h), above, accessible and compelling to community members, project landowners & adjacent neighbors - who come from a variety of technical backgrounds, and with a variety of concerns and interests.

SECTION 4: Consultant Profile & References (max 2 pages)

1. Include in this section the following administrative identifiers (a-i) :
 - a. Name:
 - b. Phone: Fax (opt):
 - c. Email address for point/s of contact:
 - d. Federal Tax ID Number:
 - e. DUNS Number:
 - f. UBI Number:
 - g. D/M/WBE Certification Number (if applicable):
 - h. Provide proof that your Team is licensed and bonded.
 - i. Provide Team roster identifying the project manager and all team members, as well as any subcontractors proposed to be working on project tasks.

2. For each of the three (3) completed projects outlined in SECTION 2, provide reference with current contact information, and year completed.

III. SUBMITTING MATERIALS BY EMAIL:

Qualifications must be submitted no later Friday, April 3, 2026 according to the following Instructions:

1. Email Qualifications to lisa@midsoundfisheries.org
2. Use email subject line: **“Technical Services for Shore Friendly King County”**
3. Submissions organized according to the 4-section format, and received with the proper subject line by 11:59 PM on Friday, April 10, 2026 will be accepted and reviewed.
4. Late submissions, and submissions that veer from the required naming & formatting convention will not be considered.
5. Please see *RFQ Timeline Table* on the following page for RFQ-related Q&A schedule.

Consultant Teams assume all costs for proposal preparation, regardless of whether proposals lead to execution of a contract with SFKC. Mid Sound and Shore Friendly King County appreciate the time and effort involved in responding to this RFQ, and look forward to reading submitted proposals.

Please direct questions via email to: lisa@midsoundfisheries.org between Friday, March 20, and 11:00am, Monday March 30. Questions will be answered in an addendum sent out to all interested candidates no later than 4:00pm on Monday, March 30.

IV. RFQ Timeline:

STEPS	DATE
RFQ Released	Friday, March 20, 2026
Deadline for RFQ questions (please submit via email by 11:00 am)	Monday, March 30, 2026
Q&A addendum sent to all interested candidates by 4:00pm	Monday, March 30, 2026
Deadline for submissions (submit via email by 11:59pm)	Friday, April 10, 2026
Mid Sound notifies selected respondents	Monday, April 20, 2026

V. EVALUATION & SELECTION

SELECTION CRITERIAL: Evaluation and selection will be made by the selection committee using the following criteria based upon Submission Sections 1-3, and feedback from References supplied in Section 4.

1. Qualifications of Consultant Team – 50 Points

Score based upon the team’s capacity and structure, breadth of relevant qualifications and ability to efficiently deliver the requested services.

2. Prior Experience – 30 Points

Score based upon relevance, breadth and diversity of experience, and lessons learned that inform approach to technical & social challenges, salmon recovery grant cycle pressures & deliverables.

3. Project Approach – 20 Points

Score based upon the team’s recommended approach for accomplishing tasks required within the scope of services, including communication strategies and overall logistics that demonstrate a team’s value to the program.

VI. HOW WE'LL USE THIS ON-CALL ROSTER:

Mid Sound will develop a contract with each firm selected.

Contract will include site-specific tasks and fee schedule.

This Master Agreement will allow for flexible task additions and not-to-exceed estimates.

When a site visit follow-up is required, the firm whose capacity and area of expertise best fits the shoreform will be selected.

Mid Sound will negotiate a scope and cost for individual feasibility studies and advancing design stages on a site-by-site basis. The consultant of record for a site visit follow-up or feasibility study may or may not advance with a project through subsequent phases of design. For design projects, firm selection will be based on capacity, timeline, availability and fit.

*Mid Sound contracts with consultants for armor removal and nearshore restoration projects in King & Kitsap Counties. Mid Sound reserves the right to use this On-Call Roster to solicit informal requests for design services for Mid Sound projects identified from sources outside of the Collaborative.

**All deliverables associated with the resulting contract must be completed before June 30, 2027 although there is potential (but no guarantee) of contract extension - at Mid Sound's sole and absolute discretion - through June 30, 2031.

ATTACHMENT A: **GENERAL SCOPE OF WORK**



GENERAL SCOPE OF WORK

Technical Services for Shore Friendly King County

TASK 1: Coastal Geology/Geotechnical Assessment & Assistance:

Provide high quality and timely technical assistance and reporting to Shore Friendly participants through virtual and on-site assessments of: coastal geology, erosion rates/risk, and a broad assessment of feasibility for armor removal, potential for use of alternatives to hard armor, or recommendations for stewardship practices to maintain natural shorelines. Contractor will:

- Develop site visit protocols in coordination with the Shore Friendly Coordinator;
- Conduct assessments approximately 1.5 to 2 hours in length addressing shoreline conditions and processes, slope stability and erosion, littoral drift, and potential for bulkhead removal. Contractor will engage with the landowners and address their concerns. The assessment will also include a baseline assessment of vegetation, drainage, and setbacks.
- Coordinate with Mid Sound for scheduling;
- Understand and effectively communicate the goals and objectives of the Shore Friendly program to the public;
- Effectively translate complex shoreline data into actionable insights for landowners. Reframe misinformation with education; incorporate feedback and landowner goals into alternative concepts.
- Provide a 2 to 3-page feasibility report/memo outlining findings and recommendations.
- Provide feasibility report/memo to Mid Sound within 14 days of the site visit.

TASK 2: Design Assistance:

- Provide conceptual design drawing as part of the feasibility report/memo
- Provide/sub-contract additional onsite surveys to inform design alternatives.
 - Consultant-scheduled ground disturbing surveys contingent upon completion of the Cultural Resource (which are scheduled by the Mid Sound Project Manager)
- Meet with Project Manager & property owners (onsite & zoom)
 - Design Memoranda/Basis of Designs are to be presented over zoom with landowners and Project Manager to allow for feedback to be incorporated into future design phases.
 - Design development requires communication with/approval of Project Manager (phone/email/zoom).

TASK 3: Education and Outreach

Provide effective education and outreach assistance to the Shore Friendly program.

- Technical Outreach: Consultant will, on-occasion, provide onsite outreach to speak to landowner concerns (existing conditions, alternative design options, specific engineering choices, and emergent/weather-related conditions). When practical, follow-up outreach may be arranged via zoom by the Project Manager.

- Technical outreach with landowners and project-adjacent landowners is to be well-planned by the consultant team, with a goal to provide a lay-person's understanding that clarifies Shore Friendly concepts and strategies, and either verifies or corrects the technical validity of landowner (and adjacent landowner) concerns. In keeping with Shore Friendly's goal to promote an ethic of informed decision-making among waterfront landowners, technical outreach helps manage risk perception, and provides the eye of (and options available to) a design professional. The Coalition depends upon consultants not only for the technical expertise they contribute to our landowner communication, but for their thoughtfulness in responding, and communication that demonstrates professional discipline and scope-conscious judgement. Technical outreach must illustrate evidence-based risks & opportunities, and demystify a project design. Engagement with adjacent property owners and other potentially sensitive or challenging parties must be led by a design team member with proven conflict resolution skills and the ability to communicate complex information with professionalism and confidence.
- Discussions of changes to an existing project design or other out-of-scope subtasks with adjacent neighbors is *not* part of this task. Consultant communication with project-adjacent landowners should only take place in the presence of/through Mid Sound Project Manager.
- **Quarterly (max) Community Presentations:** Venues include community workshops (held on a weekend day or weeknight, no more than quarterly), and beach walks (lead with shoreline residents on demonstration site). Subject areas to be covered by Consultant in collaboration with Shore Friendly Team include coastal processes, impacts of shoreline hardening, general nearshore ecology, stewardship, nearshore restoration techniques, and alternatives to hard armor. Logistical support, facilitation, revegetation- and County-specific support & meeting follow-up are provided by members of the Shore Friendly King County Collaborative, including Mid Sound Fisheries Enhancement Group, King Conservation District (KCD), King County Basin Steward and others.

TASK 4: Optional Tasks

With a focus on salmon recovery and coastal resilience, Shore Friendly King County includes drainage assessment in initial site visits, but it has not worked with landowners to develop a drainage design to date. If Team is able to provide significant drainage and/or stormwater design services, please detail Team experience in this area.

- **Drainage Site Assessments:** Provide site specific assessments of drainage patterns and management systems used by landowners to determine erosion risks. Geotechnical considerations should be included in the assessment
- **Drainage Management Plans:** Develop drainage management plans and solutions when appropriate for the site to aid landowners in the proper diversion of surface water to reduce potential for upland causes of erosion.