



Mid Sound Salmon

Request for Qualifications

Salmon Friendly Yards: Green Stormwater Infrastructure

INTRODUCTION

Salmon Friendly is Mid Sound's Green Stormwater Infrastructure (GSI) program, a grant-funded program. The immediate goal of Salmon Friendly is to install GSI projects in watersheds targeted for their high value to Chinook salmon. The GSI projects will be installed mainly on private residential properties in close proximity to salmon-bearing streams. The two primary watersheds Salmon Friendly is working in are Bear Creek and its tributaries (in the Woodinville area) and Soos Creek and its tributaries (in the Covington and Kent areas). For each project, Mid Sound will select a contractor to implement the design and coordinate with the individual homeowners. Mid Sound is creating a small works roster to implement these GSI projects over the next few years.

I. PROGRAM SUMMARY

Organization Background:

Mid Sound Salmon, (also known as Mid Sound Fisheries Enhancement Group), is a 501(c)3 nonprofit focused on salmon habitat restoration in King and Kitsap counties. As a small non-profit, the majority of our funding is derived from local, state, and federal grants. Mid Sound strives to complete high quality projects on public and private land, focusing on riparian revegetation, fish barrier removals, in-stream construction projects, and small-scale green stormwater infrastructure installations. Since 2021, Mid Sound has installed over 20 GSI projects as part of its Salmon Friendly GSI program.

Program Goals

The Salmon Friendly GSI program focuses on installing rain gardens and cisterns on qualifying properties in the Bear and Soos Creek watersheds. These projects differ from other programs (such as RainWise) in that 100% of project costs are paid for by Mid Sound, not through reimbursements to landowners. Mid Sound is actively cultivating a list of interested property owners. We are seeking highly qualified contractors with a wealth of experience to assist us in the installation of more than twenty new projects over the course of the next few years. Open communication with Mid Sound project managers and landowners is essential, as is demonstrated experience successfully installing rain gardens and cisterns.



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RFQ Timeline:

STEPS	DATE
RFQ Released	Thursday, October 8, 2026
Deadline for RFQ questions (please submit via email by 11:00 am)	Monday, October 26, 2026
Q&A addendum sent to all interested candidates by 4:00pm	Wednesday, October 27, 2026
Deadline for submissions (submit via email by 11:59pm)	Friday, November 6, 2026
Mid Sound notifies selected respondents	Friday, November 13, 2026

Properly formatted qualifications must be received by 11:59pm on Friday, November 6, 2026.

Submit proposals to: erik@midsoundfisheries.org

II. INSTRUCTIONS FOR SUBMITTAL

FORMAT: Submission is to be organized into three discreet sections:

SECTION 1: Statement of Qualifications (max 3 pages)

1. Outline each Team members' specific areas of expertise/unique technical resources related to green stormwater infrastructure projects and how they will contribute to project success
2. Include brief assessment of your team's personpower to take on follow-up site visits, and capacity to turn around feasibility memoranda in a timely manner.

SECTION 2: Relevant Experience (max 3 pages)

1. Explain the process for planning and designing GSI projects, and your training – either a certification program or 10 years of experience in lieu of training.



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2. Please explain any projects that have resulted in property damage in the past 3 years, and describe steps taken to mitigate the damage.
3. These jobs are subject to prevailing wage rules. Please describe your experience with prevailing wage, and your systems for ensuring compliance with what may be different pay rates for different projects.
4. Outline at least five completed projects completed within the last 2 years. Projects should include the range of types of GSI projects your firm has completed – for instance rain gardens, cisterns, bio swales, impervious pavement. Please include at least 2 projects completed on residential properties. Additional projects completed for schools, churches, office parks are also eligible in this program. Sending a portfolio of projects with general budgets should work for this.
5. For each of the completed projects outlined, provide references with current contact information, and year completed.

SECTION 3: Contractor Profile

1. Include in this section the following administrative identifiers (a-j) :
 - a. Name:
 - b. Phone:
 - c. Email address for point(s) of contact:
 - d. Federal Tax ID Number:
 - e. DUNS Number:
 - f. UBI Number:
 - g. D/M/WBE Certification Number (if applicable):
 - h. Current contractor license in the state of Washington
 - i. Provide proof that your Team is licensed and bonded.
 - i. Provide Team roster identifying the project manager and all team members, as well as any subcontractors proposed to be working on project tasks.



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III. SUBMITTING MATERIALS BY EMAIL

Qualifications must be submitted no later Friday, November 6, 2026 according to the following Instructions:

1. Email Qualifications to erik@midsoundfisheries.org
2. Use email subject line: **"GSI Small Works Roster submittal"**
3. Submissions organized according to the 3-section format, and received with the proper subject line by 11:59 PM on Friday, November 6, 2026 will be accepted and reviewed.
4. Late submissions, and submissions that veer from the required naming & formatting convention will not be considered.
5. Please see *RFQ Timeline Table* on the following page for RFQ-related Q&A schedule.

Contractors assume all costs for proposal preparation, regardless of whether proposals lead to execution of a contract with SFKC. Mid Sound appreciates the time and effort involved in responding to this RFQ, and look forward to reading submitted proposals.

Please direct questions via email to: erik@midsoundfisheries.org between Thursday, October 8, and Monday, October 26. Questions will be answered in an addendum sent out to all interested candidates no later than 4:00pm on Tuesday, October 27.

IV. EVALUATION & SELECTION

SELECTION CRITERIA: Evaluation and selection will be made by the selection committee using the following criteria based upon Submission Sections 1-3, and feedback from References listed in Section 2.

1. **Qualifications of Consultant Team – 40 Points**
Score based upon the contractor's capacity and structure, breadth of relevant qualifications and ability to efficiently deliver the requested services.
2. **Prior Experience – 40 Points**
Score based upon relevance, breadth and diversity of experience, and lessons learned that inform approach to technical & social challenges, salmon recovery grant cycle



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pressures & deliverables.

3. References and prior client satisfaction – 20 Points

Score based on prior client satisfaction with both the end products, as well as the communication of the contractor and the process of incorporating feedback into the process.

4. Certified small, minority, women, or veteran-owned business - 5 points

Firms that receive a passing score will be placed on the Small Works Roster. A full list of the firms on the roster will be available upon request. The Small Works roster will be readvertised every 12 months. Selected firms may stay on the roster for up to 36 months, at which point contractors will need to reaffirm their desire to remain on the roster and update contact information.

V. HOW WE’LL USE THIS ROSTER:

There are two ways to use the roster (when funding and a willing landowner(s) are available):

- Mid Sound may contract directly and without competition with a qualified firm if they are a small business as defined in chapter 395, Laws of 2023 and if their quote is fair and reasonable.
 - (i) If there are six or more contractors meeting the definition of small business on the applicable roster, Mid Sound will rotate through the contractors, utilizing different contractors on different projects.
 - (ii) If there are five or fewer contractors meeting the definition of small business, Mid Sound may direct contract with any contractor.
- Mid Sound may send a request for quotes to at least 3 firms on the roster (who are, or are not, designated as small businesses).
 - A quote may be requested for a single residential project, or for several projects, if the total cost is anticipated to be less than \$50K.
 - The lowest-cost bid will be selected from the pre-qualified list. If there is a reason not to select the lowest-cost option, staff will submit a statement of justification to the Executive Director for approval. If approved, they will move forward with a contract with that firm.